

# Turner Road Church of Christ WEDDING CONTRACT

450 Turner Road, Dayton, OH 45415 Phone: (937) 274-1121 or Fax: (937) 274-9541  
Names of Bride and Groom:

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Ceremony Starting Time: \_\_\_\_\_

Permitted in the building at \_\_\_\_\_. Each wedding is allowed 4 hours.

Everyone must be out of the building by \_\_\_\_\_.

(A \$50 cash charge will be assessed per additional hour.)

Rehearsal Date: \_\_\_\_\_ Time: \_\_\_\_\_

Each rehearsal is allowed 90 minutes.

(A \$50 cash charge will be assessed per additional hour.)

## GUIDELINES FOR WEDDING IN THE CHURCH BUILDING

1. The date requested for use of the building will be confirmed after this completed form and a **non-refundable \$50 deposit** has been received. The balance is due by the day of rehearsal in **cash or money order only**.

2. Our fee scale is based on the approximate number of people attending:

1-9	\$25 (ceremony only)
10-24	\$125 (no rehearsal; with rehearsal \$200)
25-99	\$300
100-175	\$450
176-250	\$550

If paying by check please write it out to the church and submit two weeks (14 days) before the wedding. If paying with cash please pay the church administrative assistant two days before the wedding. The marriage license will not be signed and submitted to the state till payment has been received.

3. The building fees include opening and closing the building. There is a two-hour limit on use of the building for a rehearsal. The building will be open two hours before the ceremony starting time and one hour after the wedding. The TRC cleaning staff will vacuum, remove trash, and return all furniture to its proper place.

4. The wedding party is responsible for removing all personal items and decorations. Any decorations left will be removed. The church is not responsible for any rental equipment or musical equipment left.

5. No alcoholic beverages or smoking is permitted in any part of the building. No rice, glitter or bird seed may be used either inside or outside the building. No fire arms are allowed in any part of the building.

6. Furniture and classroom arrangements must not be changed or moved without prior approval.

7. Music on tape or CD should be available to the TRC staff at the rehearsal. TRC has a large collection of wedding music.

8. Only dripless candles may be used in the building (except large round candles). Deliveries for the wedding are the responsibility of the wedding party. Please inform the church if there will be deliveries.

We have read and agree to the above guidelines. We understand we will be liable for any damages that occur during the course of our use of the building. Also, we understand the church may schedule other weddings or events on the same day.

X \_\_\_\_\_

Bride's signature

Address: \_\_\_\_\_

X \_\_\_\_\_

Groom's signature

City: \_\_\_\_\_

Bride Home: \_\_\_\_\_

Groom Home: \_\_\_\_\_

Bride Work: \_\_\_\_\_

Groom Work: \_\_\_\_\_

Bride Cell: \_\_\_\_\_

Groom Cell: \_\_\_\_\_

E-Mail address \_\_\_\_\_

The best time to reach me is: \_\_\_\_\_